# GRT College of Education IQAC - Notice of the First Quarter Meeting: (2018 - 2019)

IQAC Meeting notice 2018 - 2019

Meeting - 01

### **IQAC** Meeting circular

The First IQAC meeting will be held on 21.07.2018 in the Board room all the committee members of IQAC for the year 2018 - 19 are requested to be present.

The Agenda of the meeting:

- 1. Action taken report of previous meeting approval of minutes of previous meeting.
- 2. To discuss proposals to be made in current academic year (Action plan of academic year)
- 3. To discuss programs to be conducted thought current academic year.
- 4. Preparedness for NAAC in new format.

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Principal
PRINCIPAL
GRT College of Education
Tiruttani - 631 209.

# GRT College of Education IQAC - Minutes of the First Quarter Meeting: (2018 - 2019)

The following discussions were made to be executed.

Meeting was chaired by Principal Dr. P.S.Balaji, initially member approve minutes of previous meeting and discuss about actions taken after previous meeting.

- i) It was decided to propose online grid type solar power plant under green initiatives to the Institution.
- ii) About seminar and workshop to be conducted by various Departments was suggested for state level and National level.
- iii) Various outreach Programmers were discussed and list was finalized for current academic year.
- iv) IQAC members discussed challenges in new format for NAAC

IQAC coordinator S.Suthakar made concluding remarks and placed vote of thanks

# Action Taken Report 2018-2019

Following actions were initiated after IQAC meet 1

- Minutes read and confirmed.
- > Proposal for one national level and two state level seminars were finalized.
- Proposal/Applications for minor research projects imitated and teachers were instructed to find potential problems related to their field of research for minor research projects to ICMR.
- Criterion wise responsibility is distributed among senior teachers for preparation of IIQA and SSR in new format.
- > Activities to be conducted throughout academic year were finalized.



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# GRT College of Education IQAC - Notice of the Second Quarter Meeting: (2018 - 2019)

IQAC Meeting Notice 2018-19 Meeting - 02

### **IQAC Meeting Notice**

All the members of IQAC are hereby informed that meeting of IQAC is arranged on 21/12/2018 at Principal's cabin at 11.00 am

You are requested to remain present and discuss the issues related to College, Student, and society at large

### Agenda

- i) Approval of minutes of previous meeting, action taken report.
- ii) To start short term courses that is proposed in the meeting from current academic year, with discussion on curriculum.
- iii) Analysis of feedback, results and submission of AQAR 2017-18
- iv) Utilization of management contribution and its review.

Principal

GRT College of Education Timitani - 631 209

## GRT College of Education IQAC - Minutes of the Second Quarter Meeting: (2018 - 2019)

The Second IQAC meeting was held on 21.12.2018 in the Board room all the committee members of IQAC for the year 2018 - 19 were present.

#### Minutes

IQAC meeting was chaired by IQAC chairman Dr. P.S.Balaji. Members approved the minutes of previous meeting and discuss about the actions taken after previous meeting.

IQAC Co-coordinator put forward Resolution to start short term courses sanctioned at college development committee from current academic year 2018-19 and the curriculum for same courses.

IQAC coordinator placed AQAR 2017-18 for discussion along with the annexure of feedback and results declared in the month of June /July 2018 for approval. Member approves the AQAR 2017-18 and suggested IQAC coordinator to forward it to NAAC Bandore

Principal Dr. P.S.Balaji informed members about the procedures and method to utilize grant received from UGC. Members were satisfied and suggested principal to Utilize Grant for the basic needs and according to proposals made there under, for science departments, guidance schemes or remedial courses.

IQAC coordinator S.Suthakar made concluding remarks and placed vote of thanks.

### Action Taken Report 2018-19

#### Meet 2

- Minutes read and confirmed.
- Curriculum for short term courses to be conducted in current academic year finalized.
- Analysis of feedback submitted to principal and management for further action
- AQAR -2017-18 Submitted.
- Management Accomplished

Principal
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GRT College of Education
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### GRT College of Education IQAC - Minutes of the Third Quarter Meeting: (2018 - 2019)

The third IQAC meeting was held on 21.05.2019 in the Board room all the committee members of IQAC for the year 2018 - 19 were present.

#### Minutes

IQAC meeting with faculty members was chaired by Principal Dr. P.S.Balaji. Initially IQAC coordinator read minutes of previous meeting and put forward for approval, members approve minutes. IQAC coordinator S.Suthakar congratulates Principal Dr. P.S.Balaji for utilization UGC grant for Science Laboratory Instruments proposed in application to the management.

Faculty members and short term course coordinators put forward their views about enrolling short term courses, and difficulties in the conduction of it. Principal Suggested possible ways for the same.

IQAC coordinator S.Suthakar placed vote of thanks.

### Action Taken Report 2018-19

#### Meet 3

- > Minutes read and confirmed.
- Resolution for conduct of short term courses
- Review of reports of student welfare, national social services (NSS) scheme suggestion made to conduct more activity in coming academic year.

Difficulties encountered in enrolling short term courses are resolved.

Principal

PRINCIPAL GRT College of Education Tiruttani - 631 209.