Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**B. K. R. COLLEGE OF EDUCATION**
Name of the head of the Institution	**Dr.P.S.Balaji**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04427880877**
Mobile no.	**8939992763**
Registered Email	**grtcoe@grt.edu.in**
Alternate Email	**bkrgei@gmail.com**
Address	**GRT Mahalakshmi Nagar, Chennai-Thirupathi Highway**
City/Town	**Tiruttani**
State/UT	**Tamil Nadu**
Pincode	**631209**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**S.Suthakar**
Phone no/Alternate Phone no.	**04427880877**
Mobile no.	**9952777570**
Registered Email	**grtcoe@grt.edu.in**
Alternate Email	**bkrgei@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.grtcoe.com/aqarindex.php

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.grtcoe.com/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.84**	**2014**	**21-Feb-2014**	**20-Feb-2019**

6. Date of Establishment of IQAC	**15-Sep-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Environmental programe on Natural Resource Management	**04-Apr-2016** **1**	**94**

Initiation for inter college tournament	23-Jan-2017 3	100
Preparation of students data Bank	20-Sep-2016 1	100
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	NILL	NILL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Enhancement in Teaching learning process and research work,

Awareness programs for students for use of social media

Awareness program on drug addiction

Tree Plantation and Environmental Awareness

execution of Convocation Day Ceremony

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
TET / TRB and NET exams coaching	Coaching for NET/ SET, TET/CTET and TRB exams were given two hours during the regular time table.
Research Work	Seminar on Research Methodology, Registration by faculty members for Ph.D.
Creation of Research Tool Bank	Collected more than 100 tools
Mentorship program	This program is run under the aegis of IQAC. Each faculty member continues to mentor and guide a group of 45 students through the session. This program facilitates the students to undertake better career opportunities
Feedback Analysis	As formal feedback from the students and various stakeholders is one of the prerequisite for the NAAC accredition. The IQAC memebers regularly update the questionnaire for the purpose of getting the valuable and updated data from the students for ensuring the quality education.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Academic and Administrative Advisory Committee	12-Sep-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	04-Nov-2013
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	15-Nov-2016
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Our Institution come under the affiliation of Tamilnadu Teachers Education university Chennai, and we adopting the curriculum provided by Tamilnadu Teachers Education university. Depending upon the availability of resources we try our level best to give quality Education by keeping in view of the Institutional goals and concern towards the students to impart the curriculum. The Institution has developed a structured and effective implementation of the curriculum following are the various means through which it executes the curriculum. 1. Principal and Staff meeting: Very beginning of the year Principal and faculty meeting is held to allot the subject here we are given opportunity to select the subject of their choice for that care has to be taken to accommodate the faculty as much as possible. For that college, time table is prepared in that we are trying to maintain equal weight age to all subjects and faculty members. The course of plan is prepared it contains class time table, and calendar. Principal and staff meeting is held regularly to discuss the action plan and to optimize effective way of implementing curriculum. 2. Academic Calendar: We are following the academic calendar as per the Tamilnadu Teachers Education University Chennai, keeping in view we prepare action plan for implementing the curriculum 3. Induction Programme. : An induction programme has been conducted before the commencement of classes. That includes content, topics, reference books etc., are explained by the respective faculty members in the beginning of each year. It gives the insight how faculty is engaged.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

GRT College of Education has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance for every Perspective

course and pedagogy Subjects. Every faculty member receives the individual time table along with exam schedules. All the pedagogy departments are involved in scheduling academic, co curricular and extracurricular events to enrich the learning process. All departmental events and committee activities are uploaded online to facilitate effective documentation. This process is smoothly handled by activity report committee and website committee. The special feature of our institution is that all teachers' record the daily activities and lectures conducted in their diary. Every department maintains a compensation register where the record of the lectures missed and compensated is maintained. Teachers also retain portion/syllabus completion cards assuring that 100% syllabus is covered. Syllabus is uploaded on the website to familiarize students and wards about curriculum. All the new students and their wards are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches. We have remedial teaching and bridge courses to keep them abreast with the syllabus and additional credit programme for the advanced learners. Though syllabus is prescribed by the university, teachers use innovative method for better delivery of curriculum transaction. Every classroom is well equipped with microphone, LCD projector, and black boards. Use of audio visual aids and ICT tools, student presentations, group discussions in classroom enrich the learning experience. Every department adopts various innovative methods to facilitate the process of teaching and learning. The institution has a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Students are motivated to visit library. Institution encourages all teachers to attend syllabus revision workshop and other FDP programmes to update themselves and ensure effective curriculum deliverance. Institution also has Internal Academic Audit at the end of every academic year which helps to ascertain that adequate and effective quality assurance mechanisms regarding curriculum planning and delivery are applied to ensure quality inputs and consequently quality outputs and suggest improvement measures wherever required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nill	NILL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NILL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NILL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nill	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching Practice	100
MEd	Field Visit	50

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Formal feedback is collected from various stakeholders. Feedback was collected in 2016-17 after each Academic year. Formal feedback is collected through a comprehensive questionnaire that covers various aspects of teaching and evaluation of college facilities. The data is analyzed and presented in the staff council for discussion and debate. The essence of the exercise is to help teachers make informed decisions regarding changes that need to be implemented to improve teaching outcome. This is a critical exercise as analysis of the feedback data is important information to assess the aspects that need to be worked upon. It enables to bridge an important gap between what works in theory and what actually takes place in the classrooms. We believe that it is one of the most powerful instruments available that makes a teacher student relationship interactive. We also understand that feedback process is a dynamic exercise. Thus, the IQAC reviews the questionnaire in each semester to minimize errors in data collections. This improves the quality of data we collect. In addition, informal feedback is collected through college and department alumni associations. Feedback is taken and analyzed to improve academic outcomes. The feedback results have shown a marked improvement over the years. The IQAC uses the feedback data as a critical input in designing plans for improvement of curriculum delivery. The feedback on college facilities is shared with the administration to improve the college infrastructure. There is open communication between the students, teachers and the Principal regarding the curriculum. Students are encouraged to give their feedback informally during lectures and tutorials and during mentoring sessions. The feedback is also used to organize talks and lectures by experts to enrich the curriculum. Based on this informal feedback, students are also encouraged to do research projects, write papers and do internships to add value to classroom learning.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	100	154	100
MEd	EDUCATION	50	78	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	100	50	16	10	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	26	32	2	2	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, GRT college of Education has a vibrant 'Mentorship Program' Mentoring is a reciprocal relationship between an experienced, highly regarded, empathetic person (the mentor) and a less experienced student member (the mentee) aimed at fostering the personal development and their academic performance of the student member. This Mentor and Mentees is implemented in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures. At first year level, students academic and personal issues of concern are well looked after by the class mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents-mentor meetings. The mentor is also responsible to provide counselling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any are given counselling and support by a professional counsellor. A large number of students who perceive the professional course are quite focussed, still they may fall short of score to be promoted to above sections. Such students are given counselling by the mentors and the

subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities . The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	26	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	26	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Mr.P.Pachaiyapan	Lecturer	Best Teacher Award
2017	Mr.P.Karnan	Lecturer	Researcher Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	I year	16-17	29/04/2017	03/06/2018
BEd	II year	16-17	29/04/2017	03/06/2018
MEd	I year	16-17	05/05/2017	03/06/2018
MEd	II year	16-17	05/05/2017	03/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

GRT College of Education is affiliated to Tamilnadu Teachers Education University, Chennai and follows the Examination pattern of the university. Tamilnadu Teachers Education University's guidelines are strictly adhered to with respect to evaluation process. There are three internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the year through academic calendar which is prepared based on the university academic calendar. The college has reformed the continuous internal evaluation system from faculty centric to student centric. The college Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliated University. As per the guidelines, the following reforms have been carried out effectively conducting CIE: Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. Preparing the question paper for the internal examination in the prescribed pattern based

on Knowledge level using revised Bloom's taxonomy. Monitoring the attendance of the students for the Examination. Internal Assessment has to be carried out within the stipulated time. After completion of the internal examination, the faculty evaluates the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination in charge and marks are displayed on the notice board. Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty and Principal. Learners are encouraged to improve their performance in future by counseling. Counseling Sessions are used to sort out the personal issues, academic and non-academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

GRT College of Education prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activities are run in the college throughout the year. At the beginning of the year college prepares an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar college adhered to available working days, short and long Holidays,National Public holidays, Admission process, Teaching Plans, Tentative University Examination days, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment , Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planed month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extracurricular activities for the better academic work, As per academic calendar institution participate in the Co- curricular activities like participation in Athletics, participation in Youth Festival, participation in Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by the affiliating university. Besides this college arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Tamilnadu time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets changed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.grtcoe.com/images/2.6.1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
I year	BEd	Education	99	94	94
II year	BEd	Education	99	81	81
I year	MEd	Education	50	41	82

II year	MEd	Education	49	27	54

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.grtcoe.com/images/2.7.1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NILL	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two year B.ED Programme in the cradle of Nurturance, Conservation for Quality Management	Education	05/05/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

National	Education	56	Nill
International	Education	6	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NILL	NILL	NILL	Nill	Nill	Nill	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NILL	NILL	NILL	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	4	18
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	RRC Unit	20	128
Voters Awareness Activities	GRT College of Education, Tiruttani	26	239
Book donation to Village Library	NSS	5	167
Dress Bank Programme	NSS	26	131
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness Program On HIV	NSS	Awareness Program	10	175
Addiction Free Program	NSS	Awareness Program	21	172
Constitution Day	NSS	Awareness Program	19	185

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Chairpersons	3	Collaborative InstitutionCollaborative Institution	3
Practical Examiner	4	Collaborative Institution	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Teaching practice	Government Schools	01/09/2016	06/01/2017	100
Field Internship in the Cooperative Schools	Field Internship	Government Schools	02/02/2017	17/02/2017	50

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

			students/teachers participated under MoUs
NILl	Nill	NILl	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
380500	376500

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Rovan	Fully	6.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3089	7923	20	327	3109	8250
Reference Books	378	1068	37	22	415	1090
Journals	91	Nill	27	Nill	118	Nill
Digital Database	3089	7923	32	327	3121	8250
CD & Video	Nill	178	Nill	Nill	Nill	178
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	1	30	0	0	10	0	9984	20
Added	0	0	0	0	0	0	0	0	0
Total	30	1	30	0	0	10	0	9984	20

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">9984 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
300000	293300	380500	37650

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) The campus maintenance is monitored through surveillance Cameras. 2) The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories. 3) The maintenance committee is headed by the Principal who in turn monitors the work. The Principal who efficiently organizes the workforce, maintaining duty tiles containing details about their individual floor-wise responsibilities, timings, leave, etc. 4) The maintenance committee conducts periodic checks to ensure the efficiency / working condition of the infrastructure. 5) Classrooms. Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. 6) Optimum working condition of all properties and equipment in the campus is ensured through annual maintenance. The annual maintenance includes maintenance of Generator, CCTV cameras and Water Purifiers. 7) Apart from contract workers, the college has trained inhouse electrician and computer technician 8) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers. 9) Every department maintains a stock register for the available equipment's. Proper inspection is done and verification of stock takes place at the end of every year. 10) The civil and electrical work is adequately monitored and maintained by the Institution managements. 11) Periodic reporting on requirements of repairs and maintenance are submitted by the staff's to college office. 12) Library books and records maintenance is done every year. 13) The non-teaching staff is also trained in maintenance of science and

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Post matric Scholarship	183	7914520
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Courses	12/09/2016	100	Our faculty members
Soft Skill Development	20/02/2017	148	GRT IET
Language lab	17/10/2016	100	Mr.K.G.Boopathy
Personal Counselling	10/04/2017	89	Dr.Karnan
Remedial coaching	15/05/2017	48	Pedagogy Teachers
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	GROUP EXAMS	4	150	4	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
6	60	23	5	25	18

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	8	B.Ed	Education	University of Madras and Annamalai university	M.A.,Tamil -2 M.A., English-4 M. A.,History-2
2017	18	B.Ed	Education	TVM College of Education, Indira College of Education and GRT College Of Education, Tituttani	M.Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	University	12
Culturals	University	16

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Sports	National	1	Nill	1230317B D037	Manimaran v

2017	Sports	National	1	Nill	1230316BD013	Devendiran.J

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are Principal nominated student representatives in the committees. In the academic year 2016-17, students' representatives were members of statuary committees like IQAC, Grievance and redresal committee as well as committees for different college activities. They remain present for meetings and give valuable suggestions. Decisions are taken by considering their suggestions. These representatives ensure healthy atmosphere for smooth interaction between students and teachers. They also help to maintain discipline in the college campus and contribute for the grand success of various activities. Students enthusiastically organize and participate in various programmes like Teachers Day Celebration, Books exhibition, Gandhi Jayanti, Republic day, Reading Day, cultural programmes. Women's Empowerment, Tree Plantation, Blood Donation Camps, Voters Awareness programme, AIDS awareness, Clean India movement etc.,

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

480

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Help in organizing professional conferences, Helps in extension activities

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision To be a Leading Institution in providing Quality Education and creating equal opportunities in all walks of life. Institute has decentralize andparticipative management.Right from the Hon. chairman Shri.G. Rajendran whohas been consistently dedicating himself to provide quality Higher Education tothe needy and downtrodden people. Being an idealistic visionary together withvast experience in establishing various businesses, he is tirelessly rendering unstinted support and guidance to the GRT Group of Educational Institutions. As a result the institutions are marching towards onward and upward. His involvement and cooperation in decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. The management comprises of the management council, local management council and at college level there are many committees with specific functions. They cater to the needs of institution for the ongoing progress and development of the Institution. The management council takes care of infrastructure facilities as well as financial management which support the teaching learning aspects. It guides and articulates the

available resources and provides freehand to the head of the Institution to carry out the activities in order to reach the expected maximum standard The Principal, teaching and non teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate in the growth of the institution and to act according to the aims and objectives of the Institution. 1. Principal Level - Principal is the chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. Internal Quality Assurance Cell (IQAC), Library Management Committee, Students Grievance Redressal Committee, etc. Following committees are constituted in accordance with the UGC guidelines: Time Table Committee, Admission Committee, Research Monitoring Committee, Sexual Harassment Prevention, Women's Grievance redressal Committee. 2. Faculty level- Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 3. Students Level: - For the development of students, various cells are established at college level. Students are empowered to play important role in different activities. The growth of institute depends on how faculty students grow.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	All staff members are given opportunity to contribute to develop the Curriculum.
Teaching and Learning	Periodical meeting of IQAC in enhancing the quality of Teaching in learning
Examination and Evaluation	Continuous Evaluation Assignments and Projects
Research and Development	Students and staff members are encouraged to give paper presentation in seminars and to publish research articles in journals Research tool bank is provided. SPSS package installed • Staff members encouraged to do Ph.D 5 staff members are Persuing Ph.D The following two staff members were submitted Ph.D thesis on 1. Mr. R. Vadivelu - The services of Periyar E.V. Ramasamy to the society: A Study on 04/05/2017 2. Mr. P. Pachaiyappan - Multiple Intelligence and Teacher effectiveness among school teachers on 16.11.2016
Library, ICT and Physical Infrastructure / Instrumentation	Automation of Library facility is available. • Two smart boards in class rooms. Vast Playground with 22 courts

	as per the international norms for playing various games and athletic events
Human Resource Management	Job descriptions of the faculty are issued at the time of appointment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Whenever any initiative of planning is done all the three stakeholders, the higher education department, the university and the college are taken into confidence through ICT enabled techniques. The higher education department has created certain modules which are IT enabled or e- governance models through which we try to implement their directions in different spheres. whether it is related to academic calendar, syllabus, and examination or admission process. The college tries to plan its strategies in accordance to such directions. Internally the institute is trying to develop ICT enabled module for future course of actions.
Administration	To improve and fasten administrative work, the college embraces the use of partially ICT and E -governance in the office. The college coordinates with the university and the department of higher education through emails, Fax, WhatsApp and conduct of meetings through Video Conferencing from time to time.
Finance and Accounts	Transaction through NEFT for registration of seminars or workshops.- Salary for the staff through the banking system
Student Admission and Support	College prospectus and application forms are available on the college website. - Learning material for students is posted by the staff members to the students. - Students' scholarships are procured. - Concession in the course fee, transport and mess fee for the needy.
Examination	Examination timetable is uploaded on the college website. - Examination results are published on the website. - Examination fees paid through online banking

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	FDP	Computer literacy Program	18/10/2016	21/10/2016	26	4
2017	Awareness programme	Sensitization of staff about working in college	14/03/2017	17/03/2017	26	4

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher courses	2	15/05/2017	19/05/2017	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund •ESI	Provident Fund •ESI	Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits regularly. The allocation of funds for various activities is placed before the Purchase Committee and Finance Committee for getting approval and same is placed before

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
GRT Mahalakshmi Educational Trust	1500000	Academic and physical infrastructure facilities
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6.4.3 – Total corpus fund generated

1500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Member from TamilNadu Teacher's Education University	Yes	Principal
Administrative	Yes	Management	Yes	Management Representative

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution has a regular practice of collecting feedback from the parents. The viewpoints are analyzed and considered for implementation. • The institution provides orientation to the parents about the Internship training programme. There is an open discussion on the year plan with the representatives of PTA. • PTA members represent their views during administrative team visit.

6.5.3 – Development programmes for support staff (at least three)

Tally training, Training ESI, EPF calculation, Digitalized SR maintenance, Training for vendor registration, interbank transfer, Expenditure.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Enhanced Library e-resources • ICT enabled classrooms • Digitalized learning resources • Mentor-Mentee system • Remedial Coaching • Coaching for Competitive exams: TNTET, NET, CTET, TRB

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2016	FDP on "Introduction of Blooms Texonomy,defining of CO and its mapping with POs	24/10/2016	24/10/2016	26/10/2016	100
2016	One day workhop on "Modern Teaching Methodologies	07/11/2016	08/11/2016	08/11/2016	100
2017	One day seminar on "Research Publication, Impact factor and Patenting "	09/01/2017	09/01/2017	09/01/2017	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebrating International Womens Day	08/03/2017	08/03/2017	84	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Minimum use of power, minimum wastage of paper. The classrooms are well ventilated with good air circulation and natural light flowing in. The college campus is environmentally friendly with huge trees spread out across the college building

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	22/02/2017	4	Plantation day	Environment/ Plantation	115
2016	1	1	03/01/2017	3	Cleanliness drive in and around campus.	Cleanliness, Environmental awareness	94
2017	1	1	27/04/2017	4	Cleanliness drive in Cheevada village by NSS volunteers.	Cleanliness, social responsibility	38

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calender 2017-2018	14/09/2016	The Academic calendar not only gives the schedule of academic activities through the year but also serves to comprehend the code of conduct to be followed by the student-teachers inside the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of Independence day	15/08/2016	15/08/2016	88
International Volunteers day	05/12/2016	05/12/2016	90
Pongal Celebration	11/01/2017	11/01/2017	95
Republic day	26/01/2017	26/01/2017	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain water harvesting
Solar energy is used in campus

Solar water heaters installed on the roof of hostels
STP, WTP, RO and Green house
Gobar gas plant

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Use of technology in the teaching learning process to the maximum extent continuous Assessment 1. To develop the attitude of social commitment. 2. To bring change in the lives of less privileged people. 3. To construct a positive relation with destitute people of society. 4. To train prospective teachers to be agents of social change. 5. To imbibe humanitarian values. Practice Under the guidance and motivation of our Principal. All the prospective teachers are motivated to develop the healthy habit of "Joy of Giving". Our students experienced the "Joy of Giving," by presenting gifts such as clothes, food materials, stationery items etc. Conclusion: Much like the attitude of gratitude, the joy of giving leads us to a happier, healthier life. In fact, generosity sets off a series of reactions in your brain that improves mood, reduces stress, boosts overall physical health, builds self-esteem, and even helps you live longer. This program will augment the future teachers and in future, they will teach this humanitarian value to their students. It will help them to develop as responsible citizens of the future society. 2. Training in "Italic Handwriting" Introduction Writing has a very long history. It began as simple pictographs drawn on a rock, which were then combined to represent ideas and developed into more abstract symbols. Just like our writing today, early symbols were used to store information and communicate it to others. In recent years, modern technology has dramatically changed the way we communicate through writing. However, despite the increased use of computers for writing, the skill of handwriting remains important in education, employment and everyday life. Therefore as a college of training future teachers, our college provides training in "Italic Handwriting" to all our student teachers. Objectives 1. To develop legible writing skills among the student teachers. 2. To improve legibility of handwriting. 3. To enhance higher-level aspects of writing composition and content. 4. To uphold attention to the linkages among handwriting, reading, and spelling skills. 5. To increase Visual-motor skills. Practice During the bridge course, our Art and Craft Instructor Mr.B. Raghu provide a clear picture of the Italic handwriting to our newly enrolled students. After that, there are regular classes for the students in Italic handwriting practice. We provide Calligraphy pen and notebooks for practice and regular handwriting practices are given for them as homework. In order to develop this skill continuously the students are motivated to write their assignments in Italic handwriting. It is mandatory for all the students to write all their records of B.Ed programme in Italics. Conclusion Time devoted to the teaching and learning of letter formation in the early years will pay off. Legible writing that can be produced comfortably, at speed and with little conscious effort allows the students to attend the higher-level aspects of writing composition and content. Thus, handwriting with pen and paper still has an important role not only in early childhood but also through our adult lives. More and more, people are shifting from paper to electronic modes of communication. Interestingly though, many personal computers now have handwriting recognition capability so that handwriting as a means of interacting with computers is becoming more pervasive. It seems, therefore, that even in this modern age, handwriting remains an important skill for communication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college believes in the overall development of students through the objectives stated by the affiliated university. We try to compare our outcomes to highest standards but we never satisfied. We aim to have impression in our society by producing students who aimed higher expectations not just in terms of their academic achievements but also in what they are able to accomplish after leaving the college. With a holistic approach we focus on the entire student experience, assisting with all the guidance and counselling they need to make right decisions for their future life. The college offers several activities to students such as new student orientation and mentorship programmes. These offerings are part of a strategic approach towards helping students by providing important information and managing expectations. To support current students, we have established a series of activities such as experts' lectures, visits to innovative centres, discussion, seminars student exchange, faculty exchange students mentoring system monitored through academic advising. Learning is dependent on the pedagogical approaches our teachers use in the classroom. Pedagogy refers to the interactions between teachers, students, and the learning environment and the learning tasks. Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society. Some of the pedagogy strategies include the following: • appropriate use of whole class, small group and pair work meaningful incorporation of teaching and learning materials in addition to the textbook • frequent opportunities for students to answer and expand upon responses to questions • varied lesson activities • positive attitude towards students and belief in their capacity to learn. • We boost our academic programs with extracurricular activities. Preparing students for the future involves equipping them with the knowledge and attitude to be winners. To accomplish our vision we earnestly aim to raise high standards for ourselves, so that our students have the best possible holistic experience with us.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Taking necessary steps to introduce M.Phil course Enhance research activities and publications More seminars and conferences to be conducted Faculty development and exchange programmes State level Sports and Games to be conducted for B.Ed colleges students Taking all efforts to make the campus Wi Fi campus UGC recognition under 2f 12b To make students to submit project To organise international conference in the next Academic year